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STANDARD FORM NO. 64

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 21 May 1953

FROM : Acting Chief, Transportation Division

SUBJECT: Weekly Activity Report--11 May through 16 May 1953

1. GENERAL

25X1C10b

a
com



2. PROJECTS AND STUDIES IN PROCESS

None

25X1C4a

3. OTHER ITEMS OF INTEREST



b. Request of General Services to Determine Cost and Availability of Transportation for Personnel to and From (cont'd item)

d.
25X1A6a

No change.

c. Selection of Additional Household Goods Packers (cont'd item)

*see sheet
for Table*

No change.

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4. SPECIAL PROBLEMS

None.

5. MAJOR OBJECTIVES

a. Develop Cargo Requirements Projection Based on Supply Requirements

PERCENTAGE COMPLETED: - 100

b. Establish Procedures Outlining Methods for Transporting People and Things Overseas [REDACTED]

PERCENTAGE COMPLETED: - 80

25X1C4a

c. Establish Historical Records of Transportation

PERCENTAGE COMPLETED: - 40

d. Determine Motor Vehicle Requirements for ZI Depots

PERCENTAGE COMPLETED: - 60

e. Establish Procedures for Preparing Agency-Wide Transportation Budget

25X1A6a

PERCENTAGE COMPLETED: - 20

f. Recruiting of Transportation Personnel for Duty at [REDACTED]

PERCENTAGE COMPLETED (On the part of Trans. Div.): - 60



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